

City&Guilds 7303 Award in Preparing to Teach in the Lifelong Learning Sector

What is this qualification about?

An Award in Preparing to Teach in the Lifelong Learning Sector covers the basics of teaching in continuing and adult education - including how to plan sessions, motivate learners and use a variety of assessment methods. It's a first step towards official practitioner status - a full licence to teach in the lifelong learning sector.

Who is it for?

This Award is for new entrants to the Lifelong Learning Sector - you don't need any prior teaching experience or qualifications. It also suits people working in the area already who want to gain official qualifications. You should have an idea of what subject you'd like to teach and either have or be working towards a qualification in that area.

Why choose City & Guilds?

A City & Guilds qualification is proof that you have the right skills to do your job well - which is why so many employers look for people who have one. You can be confident your qualification is well respected within your industry. City & Guilds qualifications are engaging and rewarding, and can lead to a whole range of fulfilling careers.

- You'll cover things like:
 - the theory and practice of teaching
 - principles of learning, teaching, assessment and evaluation
 - confidence, communication and interpersonal skills
 - your professional role and responsibilities.

How will I learn and be assessed?

You learn with us your training provider! Through practical sessions, group discussions assignments and some self-directed learning. You will demonstrate what you've learned through both practical skills assessments and assignments that cover the theory of teaching. These assessments include practical skills demonstrations and written examinations. You will also complete 30 minutes of teaching practice. In addition, keeping a Teaching Practice Portfolio and a Reflective Learning Journal is encouraged.

Which level is right for me?

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Level 3

You are new to the Lifelong Learning Sector or **don't have much experience** and want a solid introduction to basic practical teaching skills and theory.

Level 4

You are new to the Lifelong Learning Sector or **have some experience but are not yet qualified**. You want to get a deep understanding of basic practical teaching skills and theory.

How long will it take?

Guided learning hours are the hours you spend learning with your training provider or on your own. The guided learning hours for this qualification are:

- Level 3: 30 hours
- Level 4: 30 hours.

What could it lead to?

Achieving this qualification can help you get started as an educator in the lifelong learning sector.

Possible jobs include:

- teaching assistant or learning support assistant
- training instructor
- training manager.

After taking the Award, you can progress on to other qualifications that will help you achieve Associate Teacher, Learning and Skills (ATLS) status or Qualified Teacher, Learning and Skills (QTLS) status: